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| **ABOUT THIS TEMPLATE:** *This template is recommended for gender analyses conducted by USAID implementing partners (IPs), outlining core components for summarizing gender gaps, opportunities, and risks across marginalized groups in relation to the project’s results framework. The template is designed to offer sufficient information to inform the development of the project’s Gender Equality Action Plan (GAP). When writing a more detailed report, this template can be used as a preface or executive summary. This template is available to be duplicated and customized.*  ***When using the template, italicized directions and guidance boxes can be deleted.*** |

# USAID POST-AWARD GENDER ANALYSIS

Name of Project:

Implementing Partner:

Project Dates:

A/COR:

## **PART 1: INTRODUCTION**

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| **PROJECT BACKGROUND**  What are the major aspects of the project? | *Briefly bullet the following information about the activity under design.*   * **Geographic Focus Area**: * **Results Framework:** *Includes the objectives, intermediate results, and major planned activities.* * **Partners and Key Stakeholders:** * **Target Participants:** * **Prioritized Intersectional Identities and/or Marginalized Groups:** |
| **METHODOLOGY**  What methods were used to draft the gender analysis? | *Briefly summarize the methodology used for the gender analysis. (3-4 sentences)*   * **Desk Review (Required)**: *Note key sources* * **Primary Data Collection Summary (As Applicable):** *Number of consultations, interviews, etc., and with whom.* * **Limitations:** |
| **CONTEXT**  What gender analysis information should be integrated into the GAP’s background section? | *Provide a high-level summary of key gender gaps, opportunities, and root causes of inequalities identified in relation to the project, that can be used for the (optional) gender analysis summary for your GAP.* |

| **GUIDANCE.** *Part 2 below is the core of the gender analysis. It should be organized by the project’s results framework, to directly associate findings with relevant components of the project. For each objective, (intermediate) result, outcome, or other part of the results framework presented in Part 2, the following three sections should be completed.* | |
| --- | --- |
| **A. FINDINGS.** *Summarize the Context, Opportunities, and Risks to answer the three gender analysis questions outlined in the GAP*. | **B. RECOMMENDATIONS.** *Develop recommendations that (1) respond to the findings, (2) apply to the project’s results framework and context, and (3) are concrete, actionable, and within the project’s manageable interest. Propose prevention and mitigation strategies for any identified gender-related risks.* |
| **C. IMPLICATIONS FOR THE GAP.** *Based on the findings and recommendations, draft content for each of the following required sections of the GAP:* gender gaps (and, where possible, root causes); actions to address those gaps in work plan; responsible person(s) for each action; timeline; resources; indicators; and key stakeholders. See [Annex](https://docs.google.com/document/d/1rijPgpEWEiOgsV538LeqEH_JNxatFlGjka1OaRuh5kU/edit?usp=sharing) [3: USAID Activity-Level Gender Equality Action Plan Guidance for Implementing Partners](https://www.genderlinks.org/sites/default/files/2024-12/Annex-3.-Implementing-Partner-Gender-Action-Plan-Guidance.pdf) | |

## **PART 2: FINDINGS, RECOMMENDATIONS, AND IMPLICATIONS FOR GENDER ACTION PLAN**

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| --- | --- |
| **1. [OBJECTIVE OR RESULT 1]** | |
| A. FINDINGS | B. RECOMMENDATIONS |
| Summary of finding #1 | * Recommendation to respond to finding * Recommendation to respond to finding |
| Summary of finding #2 | * Recommendation to respond to finding * Recommendation to respond to finding |
| C. IMPLICATIONS FOR GENDER EQUALITY ACTION PLAN | |
| * GAP implication * GAP implication | |

|  |  |
| --- | --- |
| **2. [OBJECTIVE OR RESULT 2]** | |
| A. FINDINGS | B. RECOMMENDATIONS |
| Summary of finding #1 | * Recommendation to respond to finding * Recommendation to respond to finding |
| Summary of finding #2 | * Recommendation to respond to finding * Recommendation to respond to finding |
| C. SOLICITATION LANGUAGE AND REQUIREMENTS | |
| * GAP implication * GAP implication | |

***Copy and paste additional sections as needed***